



AliYah Academy

"Train up your child in the way that he should go..."

Proverb 22:6

High School Handbook

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*Additional Handbook

This handbook is designed to guide families through the high school years at AliYah Academy. Please read carefully and refer often, as it outlines graduation requirements, record-keeping expectations, transcripts, and graduation policies.

1. High School Graduation Requirements

AliYah Academy requires a **minimum of 22 high school credits** while also completing the required credits for graduation.

Required Credits

- **English:** 4 credits
- **Mathematics:** 3 credits
- **Science:** 3 credits
- **History / Social Studies:** 3 credits
- **Health & Physical Education:** 1 credit
- **Visual or Performing Arts:** 1 credit (*Not Art Appreciation or Music Appreciation*)
- **Economics:** 0.5 credit (*suggested for college*)
- **Foreign Language:** 2 credits (*suggested for college*)
- **Electives:** 5–8+ credits

Minimum Total: 22 credits

Course Credit Rules

- More credits than the required amount are accepted, numbers shown are the minimum
- Credit for a specific course may be awarded **only once**
(*Example: Biology cannot be counted in both 9th and 10th grade*)
- Advancing courses taken in separate years are acceptable (*Spanish 1 in 9th grade and Spanish 2 in 10th grade Other Examples: Music, Sports, some Histories, etc.*)
- Science must be a type of natural science (*Biology, Chemistry, Physics, etc.*) and not a technology type of science (*Computer Science, Engineering, Robotics, etc.*)
- English credit may be earned **once per grade level** (*English 9 in 9th grade, English 10 in 10th grade, etc.*) **Exception:** Two English (ENG) Dual Enrollment courses from a college can be taken in the same year and both count
- English classes labeled as **ESL** (*English as a Second Language*) are **not** counted as a high school English credit for native English speakers, ESL classes are only counted if student is a non-native English speaker
- Must have a minimum of four (4) classes/credits **per school year** and maximum of nine (9) classes/credits per school year

- All core classes must be **high school level***
- **Remedial courses** can be used if a child has special needs and will receive a special needs diploma and transcript.

*Curriculums that are listed as Middle/High school courses are not advanced courses, so if taken in a high school grade it counts as high school credit, but if taken in a middle school grade it does not count as a high school credit. Some one room schoolhouse/family style curriculum is K-8, be aware that these should not be used for High School. You may use it as a supplement with a high school level curriculum to count it as high school credit

Students may graduate with an AliYah Academy diploma without completing the courses labeled *suggested for college*. However, colleges may require those courses for admission or may require them to be completed later. Families are encouraged to use the high school years wisely to prepare students for their intended post-graduation path.

Parents should research graduation, college, career, military, or vocational requirements early so students can plan accordingly.

 **A High School Credit Checklist (PDF)** and **High School Planning Pages** are available to download to assist with planning.

2. Parental Responsibility*

Teachers and parents should demonstrate good moral character, general competence in the subjects taught, and an attitude of patience and compassion toward students.

Parents who assume responsibility for their children's education are presumed to be aware of their own strengths and limitations. Educational diplomas or professional certifications alone neither qualify nor disqualify an individual from teaching their own children.

- **A parent or legal guardian is required** to be responsible for all students' schooling and grades.
- **We do not accept memberships from students**, even if the student is 18 years of age.
- Students may be independent learners, but **a child cannot homeschool themselves**. Parental oversight and instruction are required.

Parents are encouraged to seek assistance from advisors, administrators, or the Special Needs Advisor whenever needed.

*Please read the **Guidelines & Policies Handbook** also.

3. Records & Reporting

Accurate and timely record-keeping is essential in high school.

Reporting Deadlines

- **Course plans:** At the beginning of the school year
- **Semester 1 grades:** By **January 1**
- **Semester 2 grades:** By **June 1** (*May 1 for seniors*)

Each high school course earns **0.5 credit per semester** toward graduation (*Dual-Enrollment classes are the exception earning 1 credit per semester*).

Keeping records updated ensures that they are accurately tracked and that the student remains on track for graduation. It is the **responsibility of the parent(s)** to make sure that student records are entered and have all required credits for graduation (*you can contact us if you have any questions regarding graduation eligibility*).

 A **High School Credit Checklist (PDF)** is available to help plan and monitor progress.

4. Transcripts & Dual Enrollment

If you need an **In-Progress Transcript** (for dual enrollment, scholarships, or college applications):

- **Log in** to your account
- Ensure your account is paid in full
- Ensure your account is up to date with **courses** and **grades**
- Go to **Forms & Resources** → **Official Requests**
- Request an **Official Transcript**
- Allow **up to two weeks** for the first request

*Any Dual Enrollment and/or AP courses need to be verified before requests can be processed

⚠ Please be mindful of college and scholarship deadlines and be sure to plan ahead.

College Entrance Testing

- **AliYah Academy College Board School Code: 430058**

Use this code when registering for the **SAT** or **ACT** so scores can be accessed by AliYah Academy for record-keeping. **CLT** is also becoming common as a college entrance test.

5. Graduation & Diplomas

Upon graduation, students receive:

- An **Official AliYah Academy High School Diploma**
- One copy of the **School Transcript** for family records
- **Two official sealed and notarized transcripts** for post-secondary institutions

 Graduation packets are mailed in **June**, provided:

- All grades and records are submitted on time
- Any Dual Enrollment and/or AP courses are verified
- Graduation is requested in the parent account **before April 1**
- **Parents** are available to contact for any questions

Official transcripts may be requested at any time in the future for a small fee.

6. Early Graduation Policy

AliYah Academy does **not encourage early graduation**, as most students benefit from the maturity, guidance, and preparation gained during the full high school experience. Early graduation often provides little benefit and may be a disadvantage.

However, early graduation **may be considered** if **all** the following criteria are met:

- Students have been enrolled with AliYah Academy for **all high school years**
- Students are **at least 16 years old**
- Minimum of **3 full years** of high school completed
- Traditional high school-level coursework completed, examples:
 - Algebra I, Algebra II, Geometry or higher level
 - U.S. History, World History, U.S. Government, State History or higher level
 - Biology, Chemistry, Physics or higher level
 - Economics
 - Foreign Language

- No remedial courses
- No final grades below **C**
- One qualifying test score:
 - ACT **25+**
 - CLT **80+**
 - SAT **1200+**

Additional fee of \$150 will be applied for early consideration.

AliYah Academy reserves the **final decision** regarding early graduation. Special circumstances may be discussed by contacting the school.

7. Senior Year Deadlines

- Seniors who meet all requirements graduate at the **end of May**
- **Graduation must be requested** on parent account before **April 1** of the senior year.
- **Final grades due:**
 - By **May 1**
 - Accepted through **June 1** with processing delay

 Grades received after May 1 and before June 1 may delay transcript mailing by one month.

 Grades not submitted by **June 1** require enrollment for an additional school year including the Senior fee.

AliYah Academy does **not** graduate students mid-year after Semester 1.

Graduation becomes forfeit, if not requested before May of the following year.

8. Summer Graduation

Summer graduation is **limited** and considered only in special circumstances, typically for older students. Additional fees will apply, please contact the office for consideration.

9. Transferring Juniors & Seniors

Students transferring in **11th or 12th grade** from a public or private school will need to be reviewed.

- Parents are required to contact the school one week after registering
- A transition or course plan (often online) may be required if student was expelled or suspended

This policy does **not** apply to students who were previously homeschooled.

10. Additional Fees *(if applicable)*

- **Senior Fee:** \$85 *(paid with registration)*
- **Transcript Back-Year Fee*:** \$25 per year for students enrolling in grades 10–12 who were **not** previously enrolled with AliYah Academy
- **Early Graduation Consideration Fee*:** \$150 *(Graduating with three (3) years of high school)*
- **Expedited Transcript and Diploma Fee*:** Starts at \$250 *(Price varies depending on time and is only allowed for special circumstances)*

*The **transcript back-year fee** does **not** apply to students enrolled with AliYah Academy for all high school years.

***Early Graduation Consideration Fee** does **not** apply to students graduating with AliYah Academy with four (4) high school years.

***Expedited Transcript and Diploma Fee** does **not** apply to students graduating with AliYah Academy at the normal time.

⚠ All invoices must be paid before transcripts are finalized.

11. Formal Graduation Ceremony (Optional)*

Celebrate your graduate with a formal commencement ceremony in Knoxville, Tennessee.

Ceremony Overview

- **When:** Held on the **first or second Thursday in June***
- **Location:** The Grande Event Center
5441 Clinton Hwy, Knoxville, TN 37912

Total Package: \$350 Deadline fourth Wednesday in March (**No Refunds**)

Includes:

- Elegant venue
- Professional photographer for event
- Keynote speaker
- Student speaker & talent (auditions)
- 5 guest tickets (additional tickets \$10)

*See the **Formal Graduation Ceremony Handbook** for all the Ceremony information.

*Check the **website** for current dates.

12. Senior Shirt (Optional)

To order a Senior shirt when available*:

- Log in to your account
- Select the **Events** tab
- Choose **Senior Shirt Order**

*We post on **Facebook**, **Band**, and our **website** when ordering is available.

AliYah Academy has final determinations regarding graduation, transcripts, and ceremony participation. Please contact the office with any questions or special circumstances.



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should go; and when he is old he will not
depart from it." Proverb 22:6*

www.AliYahAcademy.com

Main Phone (Call or Text) 865-297-6940

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